

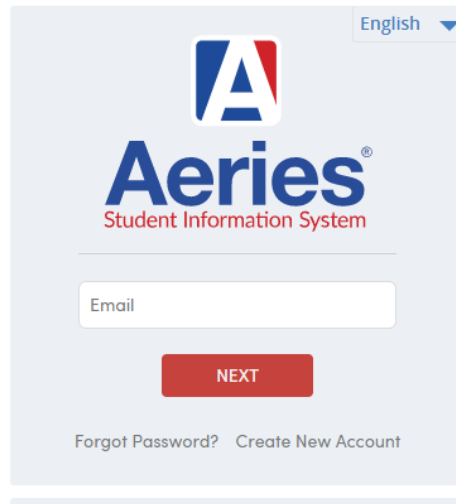
# Registering for an Aeries Gradebook Account

Dear parent and/or student. Here are the instructions you need on "How to create a student and/or parent account in the Aeries Gradebook.

Go directly to: <https://tracylearningcenter.aeries.net/student/LoginParent.aspx>

## STEP 1:

### Tracy Learning Center



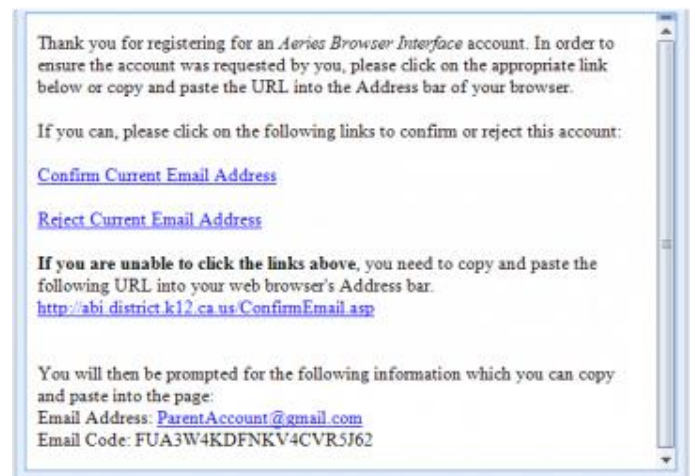
The individual will be asked for their Account Type, Parent or Student. Students should sign up as students and not as a parent.

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## STEP 2:

Next the parent or student will be prompted for an email address and a password to use for their new account.



### **STEP 3:**

An email will be sent to the email address you entered and the registration process will be halted until you go to your email inbox and click "Confirm Current Email Address".

You can either click on the Confirm or Reject links OR, if the links are not active, you can manually go to the URL specified and manually confirm or reject the account.



**Enter Account Information**

**Email Address:** ParentAccount@gmail.com

**Email Code:** FUA3W4KDFNKV4CVR5J62

Accept Reject

If you click on the Confirm link, the following webpage will be displayed and you can continue with the registration process.

Thank You. Your account has been verified. You may now continue with the registration process by clicking the following link: [Click Here](#).

### **STEP 4:**

The registration process will continue by entering in the ID#, primary contact number, & Verification Code for the student they wish to gain access to. \*\*\*This information was given to the student on their school schedule at the beginning of the year. It will also be given to the student in their English classes. Please check with your student for the info\*\*\*

If the info has been misplaced, please email [mhscounseling@tracylc.net](mailto:mhscounseling@tracylc.net) to request the information.



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**Step 4**  
**Student Verification**

Please Enter The Following Information About Your Student

**Student Permanent ID Number:** 1014079

**Student Home Telephone Number:** 888-324-5363

**Verification Code:** 4w348tmw8 Help

The last step in the registration process for parent accounts is listing of every emergency contact record for that student and a prompt for "Which Record Represents You?"



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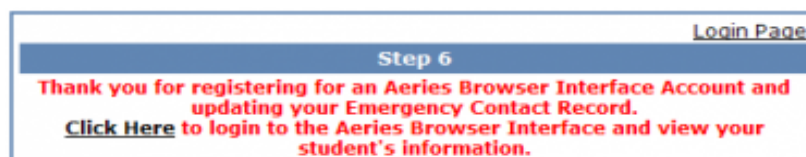
**Step 5**  
**Emergency Contact Verification**

**Alice Cristine Smith has been added to your account.**

Please choose the Contact record that represents you so the email address can be properly updated.

Name	Relation
<input type="radio"/> Jane Smith	Mother
<input type="radio"/> John Smith	Father
<input type="radio"/> Joe Jones	Uncle
<input type="radio"/> Jen Jones	Aunt
<input checked="" type="radio"/> None of the above	

When selected, the account email address will populate the contact record



Login Page

**Step 6**

**Thank you for registering for an Aeries Browser Interface Account and updating your Emergency Contact Record.**

**Click Here** to login to the Aeries Browser Interface and view your student's information.

Now that the account is created and associated, the parent or student can use the login page to login to the system and view the information about their associated student.